

**WOODLAND HERITAGE**  
**Minutes of the Annual General Meeting**  
**Cowdray Estate - Walled Garden**  
**Saturday 16th September 2023**

The meeting was chaired by the charity's Chair, Simon Burvill, supported by trustees David Cracknell and Alex Mowat, as well as John Orchard, Annabel Stones, Georgina Coleman and Annabel Narayanan from the charity's staff. The meeting was held in the presence of a quorate number of Members of Woodland Heritage, after combining the Proxy votes that had been received in advance of the meeting.

Apologies: Tom Christian, James Walmsley, Tabatha Binding, Lisa Wood and Mima Letts.

Simon Burvill made some opening remarks, closing with thanks to past and present trustees for their hard work and support of Woodland Heritage. Simon thanked trustee Tabitha Binding and asked for those present and not in attendance to consider becoming trustees.

Miles Barne stood and gave thanks to Simon Burvill for his dedication and hard work in recent years, a round of applause followed.

The Notice to convene the Meeting had been circulated well in advance of the necessary due date and enabled votes on the resolutions in 4, within an overall agenda as below:

- 1 To read the Notice convening the Meeting.
- 2 Apologies
- 3 To adopt the Minutes of last year's AGM.
- 4 To vote on resolutions:
  - a. To adopt the financial statements for the year ending 30<sup>th</sup> June 2022. **APPROVED**
  - b. To re-elect three trustees/Board members who are retiring by rotation and who are eligible and willing to act: Thomas Edward Christian, James Walmsley and Tabitha Swafford Binding. **APPROVED**
  - c. To elect Alex Mowat, Jemima Letts and Elizabeth Binks as Trustee/Board member. They were co-opted by the Board during the year, and are eligible and willing to act and are recommended by the trustees. **APPROVED**
  - d. After many years of valuable support A&N Chartered Accountants and Registered Auditors of Haslemere have informed us they are unable to complete the audit. Therefore members are asked to delegate the authority to appoint the auditors of their choosing and to set their remuneration. **APPROVED**

There was no other business. The Minutes were adopted unanimously by those attending in person, all of whom also supported the resolutions in 4 unanimously. Within the 2 proxy forms returned all resolutions were supported unanimously.

Woodland Heritage is grateful to its Members and Trustees for taking part in the AGM both in person and by using the Proxy voting rules of the Charity.

**By order of the Board**  
**Simon Burvill, Chair**

Woodland Heritage is a registered charity number 1041611, and a charitable company limited by guarantee number 02938997. Registered in England and Wales. Registered Office: Aruna House, 2 Kings Road, Haslemere, Surrey, GU27 2QA. Charity Address: Woodland Heritage, Whitney Sawmills, Old Station Yard, Hereford, HR3 6EZ. 07871198798.

*The final accounts were formally approved by the Trustees in March 2023 for ratification by members at this AGM. Since then copies had been made available to download from [www.woodlandheritage.org](http://www.woodlandheritage.org) and via the charity commission and were brought to all members' attention in the Notice of AGM when circulated.*